

AUTHORIZATION FOR DIRECT DEPOSIT VIA ACH (ACH CREDITS)

Direct Deposit via ACH is the deposit of funds to a consumer's account, for example, payroll, employee expense reimbursement, government benefits, tax and other refunds, annuities, and interest payments.

I hereby authorize _____ [company] to electronically credit my account (and, if necessary, to electronically debit my account to correct erroneous credits) as follows:

PRIMARY ACCOUNT

Select One:

Checking Account

Savings Account

at the depository financial institution named below. I agree that ACH transactions I authorize comply with all applicable law.

Bank Name _____

Routing Number _____

Account Number _____

Name(s) on the Account _____

Amount of credit (i.e., amount, percentage or entire check) _____

SECONDARY ACCOUNT

Select One:

Checking Account

Savings Account

at the depository financial institution named below. I agree that ACH transactions I authorize comply with all applicable law.

Bank Name _____

Routing Number _____

Account Number _____

Name(s) on the Account _____

Amount of credit (i.e., amount or percentage) _____

I understand that this authorization will remain in full force and effect until I

notify _____ [insert manner of revocation, i.e., in writing, by phone, location, address, etc.] that I wish to revoke this authorization. I understand that

_____ [company] requires at least _____ [X days/weeks] prior notice in order to cancel this authorization.

Name of Employee (Please print)

Signature of Employee

Date

Please attach a voided check or financial institution account verification letter to this form.

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