



JEN BURNETT

BENEFIT PLAN DIRECTOR
PARTNER

ABOUT JEN

Jen Burnett joined CDS in 2007 as a Third Party Administrator (TPA). Prior to CDS, she worked as a TPA for three years. She graduated from Northwestern College in Chicago, IL with a Bachelor of Arts degree in Child Psychology. Jennifer was promoted to Senior Employee Benefits Administrator in 2013, Employee Benefits Manager in 2015 and admitted as Partner in 2019. She has been instrumental in training staff, streamlining processes, and presenting at client enrollment meetings. Jen specializes in the administration of Retirement Plans, Flex Plans, Health Savings Accounts (HSAs), Health Reimbursement Arrangements (HRAs), QSEHRAs, and Mineral® HR.

SPECIALTIES

- » Retired Plan Administration
- » Flex Plan Administration
- » Health Savings Account (HSA) Administration
- » Health Reimbursement Arrangement (HRA) Administration
- » QSHERA Administration
- » Mineral® HR

COMMUNITY INVOLVEMENT

- » Diamond Edge Figure Skating Club Board Member
- » Willmar Lakes Area Chamber of Commerce Leadership Perspectives program graduate
- » Vision 2040 Leadership program graduate
- » Local church

LOCATIONS

Willmar | Benson | Litchfield | Morris | Sartell
Visit us online at cds.cpa

CONTACT

jburnett@cdscpa.com

Direct (320) 214-2943

Fax (320) 235-0988



CPAS & ADVISORS